

Committee: Special Personnel Committee
Date: Wednesday 16 April 2014
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Lynn Pratt (Chairman)	Councillor Melanie Magee (Vice-Chairman)
Councillor Ken Atack	Councillor Ann Bonner
Councillor Norman Bolster	Councillor Mark Cherry
Councillor G A Reynolds	Councillor Alaric Rose
Councillor Lawrie Stratford	Councillor Rose Stratford
Councillor Lynda Thirzie Smart	Councillor Barry Wood

AGENDA

1. Apologies for Absence and Notification of Substitute Members

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. Minutes (Pages 1 - 4)

To confirm as a correct record the Minutes of the meeting of the Committee held on 12 March 2014.

6. Chairman's Announcements

To receive communications from the Chairman.

7. Exclusion of the Public and Press

The following reports contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual

2 – Information which is likely to reveal the identity of an individual

3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 – Information relating to any consultations or negotiations, or contemplated negotiations, in connection with any labour matters arising between the authority or a Minister of the Crown and employees of, or officer holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following item(s) of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.”

8. Oxfordshire Waste Partnership Staffing (Pages 5 - 10)

Exempt report of Head of Environmental Services.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

Published on Tuesday 8 April 2014

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Agenda Item 5

Cherwell District Council

Personnel Committee

Minutes of a meeting of the Personnel Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 12 March 2014 at 6.30 pm

Present: Councillor Lynn Pratt (Chairman)
Councillor Melanie Magee (Vice-Chairman)

Councillor Ken Atack
Councillor Norman Bolster
Councillor Mark Cherry

Apologies for absence: Councillor Ann Bonner
Councillor G A Reynolds
Councillor Alaric Rose
Councillor Lawrie Stratford
Councillor Rose Stratford
Councillor Lynda Thirzie Smart
Councillor Barry Wood

Officers: Martin Henry, Director of Resources / Section 151 Officer
Mandy Targett, HR Business Partner for Resources
Natasha Clark, Team Leader, Democratic and Elections
Lesley Farrell, Assistant Democratic and Elections Officer

39 **Declarations of Interest**

There were no declarations of interests.

40 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

41 **Urgent Business**

There were no items of urgent business.

42 **Minutes**

The minutes of the meeting held on 30 January 2014 were agreed as a correct record and signed by the Chairman.

43 **Chairman's Announcements**

There were no Chairman's announcements.

44 **Exclusion of the Public and Press**

In accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 3 and 4 of Schedule 12A of the Act.

45 **Proposal for a Three Way Shared ICT Service and Harmonisation of ICT Business Applications with South Northamptonshire District Council and Stratford on Avon District Council**

The Director of Resources presented a report on the Proposal for a Three Way Shared ICT Business Service and Harmonisation of ICT Business Applications with Cherwell District Council and Stratford on Avon District Council.

The Committee was advised that there were two stages to the proposal, the first being an implementation of a shared service and the second stage would be a harmonisation of applications used across all three Councils

The staff consultation period had been extended by one week at the request of Trade Union Representatives. Some additional questions had been asked during the extension to the consultation and the Director of Resources had circulated an updated consultation log prior to the meeting of the Committee.

All questions/comments entered in the consultation log had been answered and no concerns remained.

The proposal was currently under consideration at all three Councils, and had already been approved by Cherwell District Council Executive, endorsed by South Northamptonshire Council, Council and Employee Local Joint Committee, approved by Stratford on Avon District Council Cabinet, South Northamptonshire Council Cabinet and South Northamptonshire Appointments and Personnel Committee.

Resolved

- (1) That the implementation of the personnel elements of the proposed final business case to share a three way ICT Service, and the associated harmonisation of corporate and local service business applications between South Northamptonshire Council (SNC), Cherwell District Council (CDC) and Stratford-on-Avon District Council (SDC), and subject to similar consideration and approval by the respective decision making bodies of SNC and SDC be approved.

- (2) That the responses to the consultation process with the affected staff and trade union representatives be noted.
- (3) That it be noted that the business case the non-personnel elements had been approved by Executive on 3 March 2014.

The meeting ended at 6.50 pm

Chairman:

Date:

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By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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